

MINUTES FOR ST. ANDREW'S CONFERENCE MEETING

Date: 3 June 2024

Call to Order/Opening Prayer: Father Greg

Time: 5:03 PM

Minutes of Previous Meeting: (X) Read/Approved; Approved with Changes

Motion by: Ann Lund Seconded by: Larry

Attendance: Total Active Members (36) LOA (4) Present (25) Absent (7) Quorum (17)

MEMBERS		MEMBERS		MEMBERS		Associate Member	
Al	X	Janet	X	Pauline	X	Maria	
Ann F.	X	Jerry	X	Sandra	A	Barbara S	
Ann L.	X	JoAnn	LOA	Scotty	X	Ann Fellrath	
Colleen	A	Jose	X	Stephen	A	Michaela	
Dennis	X	Kathy	X	Toni	X		
Diane	X	Larry	X	Yolanda	A		
Dotti	X	Margaret	X			Visitors	
Estela	X	Marianne	LOA			Ann Lee/OLM	X
Francisca	X	Marge	X			Seminarian Carlos Nagore	X
George	LOA	Martha G	LOA				
Gini	A	Mary Ellen	X				
Glenn	X	Mary	A			Training	
Gloria	A	Michael C	X	Father Greg *	X	Mechelle Shea	X
Hilary	X	Norm	X	Stan *	A	Tom Fredericks	X
Ilona	X	Pat	X				

*Stan and Father Greg - Not included in Quorum

- Seminarian Carlos stated that he worked with Pauline and Larry and that he was amazed at what we do. He really appreciated it and hopes that when he is ordained that he can apply some of the things in learned while with our SVDP Conference.

- Pauline received a call from the owner of the Grand Hotel in Tombstone and asked if we would be interested in 122 king/queen sized beds. Pauline said yes and we will pick them up. The hotel is being taken over by the Wyndam Hotel Group.

Current Events:

Upcoming Events: 9 June 2024 – Ice Cream Social for Father Samuel, 5:00-7:00 PM, in Kino Hall.

Old Business: Several Vincentians attended the Corpus Christi Sunday procession.

NEW Business:

1. WANTED: District President. Ann Lee is stepping down in September. Pauline has a list of responsibilities if anyone is interested.

2. Can you think of a call sign for SVDP? Think about it and let Pauline know of your ideas.
3. We are still looking for a secretary. If interested, see Pauline.
4. The Community Foundation of Western Pennsylvania and Ohio telephoned several months ago saying that they wanted to donate to SVDP. After much research, Scotty provided the information requested, and we received a check for \$20,000 for rent and utilities and a check for \$5,000 to use where needed. Scotty is preparing a thank you letter to the private donor and will keep them apprised as to how the money was spent
5. Toiletries: Please be careful in how we distribute the toiletries. The toiletries are not cheap and they disappear quickly.
6. **New Guidelines**: Glenn thanked the members of the Ad Hoc Committee for their work on updating the guidelines. The 3 June 20 meeting was the first review of the new guidelines. At next week's meeting, we will review the guidelines again before they go in to affect the following week. Glenn asked that any questions be emailed or texted to him, Diane, or other committee members. A summary of the guidelines follows:
 - a. The purpose of the committee was to identify problems and try to fix them with standardized guidelines. The new guidelines will try to make rules more standardized based for 12 rolling months (i.e. – Jan-Jan; May-May, etc.). The amount and funds used for payments should be highlighted in the friend's file.
 - b. The guidelines are listed by Category, Amount and Frequency, and Guidelines.
 - c. Currently, 80% of money is used for rent and utilities; 11% for the homeless; and 9% for everything else.
 - d. There will be 7 files – 4 Major files – rent, utilities, homeless and other; and 3 Add-on files – Fernandez, Single Moms and St. Andrews.
 - e. The Vincentian will not have to decide what funding sources rent will come from if another funding source is used in addition with the rent funds. Under the new guidelines, we would annotate the rent file for \$300 and Blanca and Glen will work where the money came from.
 - f. As new funding is received, such as United Way, guidelines will be decided at that time how they will be handled.
 - g. Special Cases will still be used; however, the funds for the special case will come from whatever funding source you need, i.e. money for rent from the rent fund. A special case form, with a thorough description of the need for the additional funds, can be submitted.
 - h. The "Other" fund will be used for items other than rent and utilities. It is a stand-alone fund and not an add-on fund.
 - i. Only one additional fund will be used to supplement rent/utilities.
 - j. We shouldn't help with taxes, mortgages, sewer and trash (unless it is part of the water bill), deposits of any kind, automobile loans and automobile insurance.
 - k. There will no longer be an annual limit; the amount that can be allotted to our friends is listed in the new guidelines.
 - l. The rules are meant to keep it simple and make it easy.
 - m. If a homeless friend needs a hotel room and has a DNR at the first place that's called, no other calls should be made. GNA should be the first place called.
 - n. Scotty wants to make sure that using the new guidelines will capture the information he needs for preparing for grants and responding to the grantor for information requested on how the money was spent.
 - o. Glenn handed out what the new log sheets may look like.
 - p. I'm sure some items have been missed; however, another review will be done at next week's meeting.
7. Pauline wants to start doing more home visits. Father Greg asked that be tabled until he meets with Pauline.

A: Food Bank Report: NA. The LDS delivered pork, ground beef and butter (the butter will be used in the Thanksgiving baskets). Several bags of food were brought to the food bank that had been distributed at a student's school through a special-needs program. The family could not use the items and donated them to our food bank. Thirty-eight food boxes were done on Monday, 3 Jun 24.

B: Thrift Store Report: Store total for May was \$40,096.19.

C: Finance Report: Had a total of \$73,00 for May in sales and donation.

D: The Poor Box Report: \$192.92

Vincentian Reports on difficult or touching cases:

- Ann Lee has a friend come in who was 30 years old and who had a heart and kidney transplant and needed help with rent. Ann did a Special Case, which was approved, but was told she should verify his medical history and verify information on the kids who live with him. Total amount of special case was approximately \$300.

- Ann Lee had another friend come in who was telling her about his near-death experiences which she didn't go in to.

- Toni has a friend come in who has many health issues caused by the mold in her house. She asked for some soft toilet paper, some anti-bacterial soap and some sugar. Toni is going to shop for those items and deliver them to the friend.

Home visits:

Special cases: Amount available: Unknown

For the Good of the Order:

Spiritual Reading: Margaret

Conference Members Sick or in Distress: Deacon George and Martha, Deacon Mike and Helen, Ruby and Norm, Kathy and Mike, and Hunter Bird.

Prayers for others: Will be emailed separately

Vincentian Schedule: Will be emailed separately.

COMMITTEE MEETINGS:

- Food Bank Meeting: May be 27 June 2024
- Finance Meeting: 20 June 2024 at 10:00 AM, Madonna Hall
- Thrift Store Meeting: 11 June 2024 at 1:00 PM, Madonna Hall
- Ad Hoc Meeting:
- Board Meeting: 28 May 2024, 10:00 AM, Madonna Hall

Closing Prayer: Father Greg

Adjourned: 6:20 PM

Recorder: Pat